

Employment Visa

Information

"The Employment Visa would be issued from the country of origin, or from the country of domicile of the foreigner provided the period of permanent residence of the applicant in that particular country is for more than 2 years."

- The applicant is a highly skilled/skilled and qualified professional or person who is being engaged or appointed by a company, organization, industry, or undertaking, etc. in India on contract or employment basis at a senior level, skilled position such as technical expert, senior executive, or in a managerial position, etc.
- Employment Visa would not be granted for jobs for which large numbers of qualified Indians are available. Furthermore, Employment Visa would not be granted for routine, ordinary or secretarial/clerical jobs.
- The foreign national should be coming for employment in companies registered in India.
- The foreign national must hold a valid passport, and a re-entry permit if that is required under the law of the country of nationality of the applicant, or country of domicile, as applicable.
- The foreign national will have to comply with all other requirements like payment of tax liabilities etc., and is advised to acquaint himself/herself with these before reaching India.
- The foreign national must submit proof of his/her employment or contract or engagement by the company/organization, etc. in India.
- The foreign national must submit documentary proof of his/her educational qualifications and professional expertise.

Detailed Documents Checklist for Employment Visa

1. Online Visa application form should be filled out in English.
2. One passport-sized colour photograph is to be pasted on visa application form.
3. Contract of Employment.
4. Visa support letter from the employer company mentioning:
 - Total number of existing employees
 - Number of foreigners employed
 - Profile of the company
5. Copy of the Certificate of Incorporation under the Companies Act or proof of registration of the firm in the State Industries Department or the concerned Export Promotion Council, any recognised promotional body in the field of industry and trade etc. of the Employer company/institution.
6. Copy of the Memorandum & Article of Association of the employer company under Companies Act
7. In case of a foreign MNC, copy of the RBI permission to establish business/office in India.
8. Documents, which prove that the employer company is actually functional on ground.
9. Documents, which prove that the applicant is genuinely qualified for the job offered. Employment visa applications to work with proprietary concerns, shops and partnership firms are normally not accepted.
10. In case of Pilots, copy of security clearance and valid flying license are also required
11. Copy of Degree/Diploma. English translation of diploma/degree is also required.

In addition to above the applicant deputed to India for the execution of a project/contract need to furnish following additional documents/information:

- Copy of the contract between Indian and the Norwegian company.
- Visa support letter from the Indian company which shall also be responsible for the conduct of the foreign national during his stay and also for his departure upon expiry of visa.

- Visa support letter from the foreign company. If an existing employee of the foreign company is deputed for the execution of the contract/project then it should be clarified in the visa support letter. Alternatively, if the applicant is engaged only for the execution of the contract/project then copy of the Employment Contract may be provided.

Requirements (Check list)

1. Online visa application (printed, signed)
2. Passport (passport must be valid for minimum 6 months from the date you arrive back from India. Note that your passport at the time of submission must hold at least two empty pages). All Non-Norwegians (i.e. foreign passport holders) should submit the copy of their residence permit. If an applicant holds dual nationality, then he/she should submit preferably both the passports. If not, should at least submit copy of the second passport (First & last page, visa pages).
3. Photograph (colored with white background and 50 * 50 mm in size)
4. Telex form for visa clearance for Non-Norwegian (place of birth indifferent country or holds previous nationality or has different nationality).
5. Visa fees (you can pay by cash or a EFT)
6. Complete signed contract with the Indian company including salary(which should not be less than \$25000) and other benefits.
7. An invitation letter from the Indian company as well as a brief profile of the company.
8. RBI permission in order to establish business/office in India.